The Close Panel

When the user closes a document that has been edited but not saved, the application must bring up a Close panel giving the user an opportunity to cancel the operation, save the document before closing, or confirm that it should be closed without saving.   The panel should have at least these three buttons:

      Cancel   Don't Save   Save

Save is the default option (it is tied to the return key), because many users don't think of closing a document and saving the most recent changes to it as separate operationsÐfor many, closing implies saving.

If closing a document or window has other consequences (other than that unsaved changes would be lost), the application must bring up a Close panel informing the user.   If the panel can't offer the user any way of avoiding the side effects, it should have these buttons:

      Cancel   Close Anyway